

SOUTHERN RAILWAY

www.southernrailway.gov.in

www.rrcchennai.org.in

RECRUITMENT AGAINST CULTURAL AND SCOUTS & GUIDES QUOTA FOR THE YEAR 2009-2010

Employment Notice No. 01/2010 dated 20.01.2010

Closing Date and Time for receipt of applications	:	19.02.2010 at 18.00 Hrs.
Closing Date and Time for residents of Andaman, Nicobar & Lakshadweep	:	05.03.2010 at 18.00 Hrs.
Tentative date for Written Examination	:	21.03.2010

Applications are invited on plain A4 size paper (in the prescribed format) from Indian Citizens, for recruitment in Group 'C' posts in Pay Band of Rs.5200-20200 + Grade Pay of Rs.1900 / Rs.5200-20200 + Grade Pay of Rs.2000 in Southern Railway, against Cultural and Scouts & Guides quota for the year 2009 -2010.

1.0 QUOTA NUMBER OF POSTS & DETAILS

1.1 CULTURAL Two Posts (Dance – 1 post & Music – 1 post)

Dance – for **Female only** – **Classical dances of India** such as Bharatanatyam, Kuchipudi, Odissi, Mohiniyattam, Kathak, Manipuri and Kathakali.

Music – **Light Music** - for **Male only**.

(OR)

Instrumental (Flute / Keyboard) – Male or Female.

1.2 SCOUTS & GUIDES Two Posts

2.0 POSTS AND EDUCATIONAL QUALIFICATION

2.1 FOR NON-TECHNICAL POPULAR CATEGORIES (NTPC):

- Passed Matriculation or its equivalent with not less than 50% marks in aggregate.
- Minimum percentage of 50% marks in aggregate is not applicable to SC/ST candidates and to those candidates (irrespective of community), who possess qualifications higher than matriculation such as HSC/Intermediate/Graduation/ Post Graduation.

(or)

2.2 FOR TECHNICIAN CATEGORIES:

Act Apprenticeship / ITI. No other qualification including Diploma in Engineering will be accepted as an alternative qualification.

Act Apprenticeship / ITI Certificate must be approved by SCVT / NCVT.

Note: Specific category in Group 'C' post and place of posting will be decided by the Southern Railway administration at the time of offering appointment to the selected candidates.

3.0 AGE LIMIT

3.1 Age (as on 01.07.2010)

Category	UR	OBC	SC / ST
Age	18 to 30 years	18 to 33 years	18 to 35 years

3.2 EXTENT OF AGE RELAXATION

- 3.2.1 Serving Railway employees who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways:

Category	UR	OBC	SC / ST
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Age (up to)	40 years	43 years	45 years
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3.2.2 Widows/Divorced women and women judicially separated but not remarried:

Category	UR	OBC	SC / ST
Age (up to)	35 years	38 years	40 years

3.2.3 Persons who had ordinarily domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 1st January 1980 to 31st December 1989 – **by 5 years.**

3.2.4 Staff of Quasi Administrative Offices of Railway Organisations: Relaxation of age will be to the extent of 5 years (or) service rendered by them in such organisations, whichever is less.

3.2.5 **EX-SERVICEMEN CANDIDATES:** Relaxation of age will be to the extent of service rendered by them in Defence Services plus 3 years provided they have put in a minimum of 6 months service after attestation and up to the age of 40 years for reservists not employed in Government Service.

3.2.6 **PERSONS WITH DISABILITY:**

Category	UR	OBC	SC / ST
Age (up to)	40 years	43 years	45 years

4.0 **EXAMINATION FEES:**

4.1 The examination fee of Rs.40/- (Rupees forty only) is payable either in the form of Demand Drafts (DD) / Indian Postal Orders (IPO), drawn in favour of '**Assistant Personnel Officer / Recruitment**', payable at **Chennai.**

4.2 DDs and IPOs should have the validity period of six months.

4.3 DDs and IPOs issued before the date of issue of this Employment Notice or after the closing date will not be accepted and the application form will be rejected.

4.4 Applications received with Cash / Cheque / Central Recruitment Fee Stamps and Money Orders will not be accepted and will be **REJECTED.**

4.5 Candidates must write their name, full address at the space provided in the postal order / at the back of Demand Draft.

4.6 The examination fee is not refundable/transferable/adjustable under any circumstances.

4.7 Separate application and separate examination fees should be submitted in case of candidates applying under different quota viz. Cultural and Scouts & Guides.

4.8 **FEE EXEMPTIONS:**

SC/ST candidates, Ex-Servicemen, Persons with Disabilities, Women candidates, Minority* candidates and candidates belonging to Economically Backward Classes** are exempted from payment of examination fees.

Note:

* Minorities will mean Muslims, Christians, Sikhs, Buddhists and Zorastrians (Parsis).

** Economically backward classes will mean the candidates whose family income is less than Rs.50,000/- per annum.

4.9 Authorities competent to issue income certificates for the purpose of identifying economically backward classes.

(i) District Magistrate or any other Revenue Officer up to the level of Tehsildar

(ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.

(iii) Below Poverty Line (BPL) Card or any other certificate issued by Central Government under a recognised poverty alleviation programme of Izzat MST issued by Railways.

(iv) Union Minister may also recommend for any persons from anywhere in the country.

- (v) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

Note: The certificates should be in the prescribed format (*proforma is available in the web site*) and a copy of the same should be enclosed with the application, failing which his/her application shall be rejected.

5.0 COMMUNITY CERTIFICATE:

- 5.1 Even though no post is exclusively reserved for OBC and SC / ST candidates, the candidates belonging to OBC and SC/ST communities are required to produce caste certificates from the competent Authority in the prescribed format (*proforma is available in the web site*) and enclose a copy of the same with the application, failing which his/her application shall be rejected.
- 5.2 The Community Certificates produced by the OBC candidates should specifically indicate that the candidate does not belong to persons / sections (creamy layer).

6.0 MEDICAL EXAMINATION:

Candidates recommended for appointment will have to pass the requisite medical fitness standards prescribed for the posts to be identified by the Southern Railway administration.

7.0 CHOICE OF LANGUAGE FOR QUESTION PAPER

The candidates must choose any one of the following languages only.
Hindi or English or Urdu or Tamil or Malayalam or Kannada or Telugu.

8.0 CULTURAL QUOTA

8.1 ESSENTIAL QUALIFICATION FOR CULTURAL QUOTA

Candidates should possess Degree / Diploma / Certificate in Music / Dance from Government recognised institutes.

8.2 DESIRABLE QUALIFICATION FOR CULTURAL QUOTA

Experience in the field and performance given on AIR / Doordarshan, etc.
Prizes won at National level.

8.3 PROCEDURE FOR RECRUITMENT

The candidates, who apply in response to this notification and are found eligible for consideration for appointment against Cultural quota in Group 'C' posts will be assessed on the following basis.

(A)	Written Test (The written test will consist of objective type questions)	50 marks
(B)	Assessment of talent in the relevant field on (i) the basis of practical demonstration (ii) Testimonial / Prizes etc.	35 marks 15 marks
	Total	100 marks

9.0 SCOUTS AND GUIDES QUOTA

- 9.1 The following qualifications / conditions would apply for recruitment of candidates against Scouts & Guides quota.

- a) Candidates should be a President's Scout/Guide/ Ranger/Rover
(OR)

Himalayan Wood Badge Holder

(OR)

A Pre-HWB trained Scout Leader/Advanced Trained Guide/Leader/captain.

- b) Should have been an active member of a Scouts organisation for at least 3 (three) years in recent past and should continue to be active;*
- c) Should have attended at least one event at National level and one or two events at State Level;#
(OR)

Should have a good record of participation in Scouts/Guides at Unit/District level;**

Explanatory Note:

* At least three years in the recent past i.e. during 2006-07, 2007-08, 2008-09 and should continue to be active, i.e. during 2009-2010 (till date).

Candidate should have attended at least one national event besides one or two state level events.

** List of events attended by candidate or general certificate indicating that the candidate is active for so many years should be signed by the Group Leader and counter signed by the State / District Commissioner / Secretary (Scouts & Guides).

9.2 PROCEDURE FOR RECRUITMENT

The candidates, who apply in response to this notification and are found eligible for consideration for appointment against Scouts & Guides quota in Group 'C' posts will be assessed on the following basis.

(A)	Written Test	50 marks
	The Written test will consist of 50 objective type questions relating to Scouts & Guides organisation and its activities as per syllabus outlined at para 9.3 below.	
(B)	Scouts and Guides qualification over and above the minimum prescribed as eligibility condition	35 marks
(a)	Participation in International event (one event – 5 marks, two or more events – 7 marks)	7 marks
(b)	Participation in National Events / National Jamboore (No marks for the first event. The same being the minimum eligibility condition; First additional event – 5 marks; Two additional events or beyond – 7 marks)	7 marks
(c)	Participation in Jamboore on the Indian Railways (One event – 5 marks; two or more events – 7 marks)	7 marks
(d)	Events / Rallies attended at state level (one event – 5 marks, two or more events – 7 marks)	7 marks
(e)	Specialised Scout / Guides Course Pioneering / Mapping and standard judging Course / vocational craft course (one course – 5 marks, two or more courses – 7 marks)	7 marks
(C)	Personality test/interview	15 marks
	TOTAL	100 marks

9.3 SYLLABUS

History of Scouting / Guiding; Law & Promise; Organisation – 'Distt. & State Level'; Training Centre – Distt. & State Level; Knowledge of Books; Scouting for Boys/Guiding for Girls in India; Motto left hand shake; Salute; Prayer; Flag song; National Anthem; Know the National & Scouting flags; Social Services at various occasions; Hiking; Proficiency Badges, How these are earned?; Stages in Scouting/Guiding. Thinking Day; Progressive Training of Scouts / Guides / Rovers / Rangers; Pioneering; Handicrafts; Indian Railway Jamborette; National Jamboree; Jamboree on the Air.

Organisation at National level; National Training Centres, WAGGGS/WOSM-Uprashtrapati Award Competition; Prime Minister Shield Competition; Community Development Programmes; Aims and Methods of Scouting; How Scouting is useful in producing better citizens?

10.0 GENERAL INSTRUCTIONS

10.1 **Application Form:** The Application format given in this notification should be neatly typed or handwritten on A4 size paper.

10.2 **Photo:** One passport size photograph (*in Scout / Guide uniform in case applying against Scouts & Guides quota*) should be pasted on the application form, at the space specified.

10.3 **Enclosures:** Photostat copy of the certificates in support of Age, Community, Educational Qualifications, Scouting / Cultural Qualifications, Indian Postal Order / Demand Draft or necessary proof for claiming fee exemption, etc. should be enclosed along with the application form.

10.4 **Certificates in languages other than English or Hindi** should be accompanied by an attested translation in English/Hindi.

- 10.5 **Serving employee and Staff of Quasi administrative offices of Railway Organisations:** "No Objection Certificate" and Bonafide Certificate giving the length of regular service etc. from the employer should be attached.
- 10.6 **Divorced / Judicially separated Women:** Copy of decree from the competent court of law for having divorced / judicially separated along with an Affidavit that she has not remarried since should be enclosed.
- 10.7 **Widow:** Death certificate of her husband together with an Affidavit that she has not remarried since should be enclosed.
- 10.8 **Candidates belonging to Andaman & Nicobar, Lashadweep or Jammu & Kashmir:** Domicile certificate should be enclosed.
- 10.9 **Ex-Servicemen:** Discharge certificate should be enclosed.
- 10.10 **Persons with Disabilities:** Disability Certificate issued by Medical Board of the appropriate Government in the prescribed format (*proforma is available in the web site*) should be enclosed.
- 10.11 Candidates belonging to **Minority Community** and **Economically Backward Classes** shall enclose documentary proof in support of their claim.
- 11.0 **IMPORTANT INSTRUCTIONS:**
- 11.1 The candidates applying for the Group 'C' posts should ensure that they fulfil all **eligibility** conditions at the time of submission of application.
- 11.2 The number of vacancies indicated is provisional.
- 11.3 In Written Examination, there will be negative marking for wrong answers. **One mark shall be deducted for every three wrong answers.**
- 11.4 The candidates' admission at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions.
- 11.5 **Written Examination is tentatively fixed on 21.03.2010.**
- 11.6 All the candidates are advised to browse www.rrcchennai.org.in to know their Application status, i.e. Eligible / Ineligible, by the first week of **March, 2010**.
- 11.7 Candidates, if found eligible and not received the Call letters by **15.03.2010**, may contact Railway Recruitment Cell, Chennai.
- 11.8 Mere issue of call letter to the candidate will not imply that his/her candidature has been finally cleared.
- 11.9 Railway administration will not be responsible for postal delay or wrong delivery, if any, of any correspondence, at any stage of the recruitment process.
- 11.10 Railway administration reserves the right to alter the stages of examination or conduct re-examination or cancel part or whole of any recruitment process at any stage without assigning any reason.
- 11.11 The candidate shall attend the written examination / other tests at the date, time and venue specified by Railway administration.
- 11.12 Any request for change of date, time and venue will not be entertained.
- 11.13 Canvassing in any form, misbehaviour, misconduct on the part of the candidates at any part of the recruitment process is strictly prohibited and indulgence in such practice will be viewed very seriously and their candidature shall be rejected without any notice.
- 11.14 Decision of Railway administration in all matters relating to recruitment will be final and binding on the candidates. It will not be possible to entertain any enquiry or correspondence while the recruitment process is going on.
- 12.0. **INVALID APPLICATIONS:** Candidates must ensure that their application is complete in all respects. Applications which suffer from the following deficiencies will be summarily rejected.
- 12.1 Application not as per prescribed size (A4) and format / missing columns as per Newspaper advertisements.
- 12.2 Incomplete or Illegible application.
- 12.3 Applications without photograph, unsigned applications / applications signed in CAPITAL letters.
- 12.4 Underaged or Overaged candidates.
- 12.5 Applications without specimen signature and Left Hand Thumb Impression.
- 12.6 Application without the declaration in running handwriting / incomplete declaration.
- 12.7 Applications without Indian Postal Orders / Demand Drafts of requisite value

- (applicable only to candidates who are not eligible for fee exemption).
- 12.8 Applications without proof of Date of birth, Community, Educational qualification, Cultural qualification, Scouts & Guides qualification & other qualification etc.
- 12.9 Enclosures not translated to English / Hindi, if the certificates are in other than English / Hindi language.
- 12.10 Applications received after the closing date and time.
- 13.0 **HOW TO APPLY**
- 13.1 Application in the prescribed format, complete in all respects along with all the enclosures in a cover should be sent as detailed below.
- 13.2 On the Application cover any one of the following, as applicable, should be written.
- 13.3 **APPLICATION FOR RECRUITMENT AGAINST CULTURAL QUOTA**
(OR)
APPLICATION FOR RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA
- 13.4 The Application should be sent to the following address;
***The Assistant Personnel Officer / Recruitment,
Railway Recruitment Cell, Southern Railway,
III Floor, No.5, Dr.P.V.Cherian Crescent Road,
Egmore, Chennai- 600 008.***
- 13.5 Applications sent by Courier will not be acknowledged. However, the agencies can drop the applications in the box kept in the office premises.
- 13.6 Filled in applications can also be directly dropped in the box kept in the Office premises of RRC, Chennai at the above mentioned address on or before the closing date and time.

*Beware of Job-racketeers trying to deceive the candidates by false promises of Securing job in Railways either through influence or by use of unfair and unethical means. RRC have not appointed any agents or training agencies. All recruitments by RRC are purely **MERIT BASED**.*

DEPUTY CHIEF PERSONNEL OFFICER / RECRUITMENT