SOUTHERN RAILWAY
RAILWAY RECRUITMENT CELL
Chennai – 600 008.

www.rrcchennai.org.in & www.southernrailway.gov.in

RECRUITMENT AGAINST EX-SERVICEMEN QUOTA

Employment Notice No. 03/2010 dated 27.11.2010

Closing Date and Time for receipt of applications	**27.12.2010 at 18.00 Hrs.**
Closing Date and Time for residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar and Lakshadweep islands and candidates residing abroad.	**10.01.2011 at 18.00 Hrs.**

Applications in the prescribed format are invited from Ex-Servicemen to fill up **810 vacancies** (S.Rly.- **796** & ICF- **14**) in Pay Band - 1 of Rs.5,200-20,200 with Grade Pay of Rs.1,800/- (erstwhile Group 'D' posts) in **Southern Railway** (S.Rly.) and **Integral Coach Factory** (ICF), **Chennai.**

1.0 **ELIGIBILITY CRITERIA**

Ex-Serviceman who has retired after putting in 15 years of service and has passed Army Class-I certificate or equivalent will be considered eligible.

2.0 **AGE LIMIT (AS ON 01.01.2011)**

Category	UR	OBC	SC / ST
Age	18 to 33 years	18 to 36 years	18 to 38 years

2.1 **EXTENT OF AGE RELAXATION**

Ex-Servicemen who have put in not less than six months continuous service will be given relaxation in age limit to the extent of period of service plus three years.

3.0 **PROCEDURE FOR RECRUITMENT OF EX-SERVICEMEN**

3.1 The recruitment shall be on the basis of scrutiny of applications and the Ex-Servicemen should be medically fit for the job being considered for.

3.2 The panel will be formed primarily on the basis of Ex-Servicemen's length of Military service.

3.3 **COMMUNITY CERTIFICATE**

3.3.1 **For SC / ST category of Ex-Servicemen only**

The candidates claiming to belong to **SC / ST** are required to produce Community Certificate from the competent Authority in the prescribed format ('***Proforma**' is available in the web site*) and enclose a copy of the same with the application.

3.3.2 **For OBC category of Ex-Servicemen only**

(i) The candidates claiming to belong to **OBC** communities are required to produce Community Certificate from the competent Authority in the prescribed format ('***Proforma**' is available in the web site*) at the time of Document Verification.

(ii) The Community Certificates produced by the OBC candidates should specifically indicate that the candidate does not belong to persons / sections (**Creamy layer**).

4.0 **GENERAL INSTRUCTIONS**

4.1 The candidates applying in response to this notification shall ensure that he / she fulfils all eligibility conditions at the time of submission of Application.

4.2 The number of vacancies shown in this notification is provisional and the same is liable to increase or decrease or even become NIL, depending upon the actual needs of the administration.

4.3 **Enclosures:** Self - attested Photostat copy of the certificates in support of **Military service** (**Discharge Certificate**) and **Community** (For candidates belonging to **SC/ST** only) need to be enclosed along with application.

4.4 **Original Certificate/ Documents**

4.4.1 It is the responsibility of the candidates to produce **original certificates / documents** along with Self - attested Photostat copy in support of 'Date of Birth', 'Educational Qualifications', and 'Military service (Discharge Certificate)' at the time of Document Verification, failing which, his/her application shall be rejected.

4.4.2 It is the responsibility of the candidates to produce **original certificates / documents** along with Self - attested Photostat copy in support of Community (if candidates claiming to belong to SC/ST/OBC) at the time of Document Verification.

4.5 The candidate shall attend the Document verification, along with all relevant original certificates, at the date, time & venue specified by Railway Recruitment Cell.

4.6 Similarly, the candidate shall attend Medical Examination at the date, time & venue specified by Railway Recruitment Cell.

4.7 Any request for change of date, time & venue will not be entertained.

4.8 **Travel Expenses:** SC/ST candidates alone will be issued with **II-Class Free Pass** for their journey from their nearest Railway Station to the venue of Document verification and Medical Examination. Others will have to make their own arrangements. No reimbursement of travel expenses will be made on any account.

4.9 **Accommodation:** All the candidates will have to make their own arrangements for their accommodation while coming for Document verification and Medical Examination. They must also come prepared to stay for few days, if required. RRC will not make any arrangement for providing accommodation.

4.10 Mere issue of Call Letter to the candidate will not imply that his or her candidature has been finally cleared by the RRC, Chennai.

4.11 The RRC, Chennai, is free to reject any application not fulfilling the requisite Eligibility Criteria, at any stage of recruitment. If appointed erroneously, such candidate's services shall be summarily terminated without any notice.

4.12 The selected candidates are not having any exclusive right for any Post, Department & Railway/ Production Unit. In the interest of Administrative exigencies, selected candidates are likely to be posted anywhere, in any post / category / Department of Southern Railway/ Integral Coach Factory, after successful completion of training, wherever prescribed. The decision of the Railway administration is final.

4.13 ***Decision of Railway Recruitment Cell, Chennai, in all matters relating to recruitment will be final and binding on the candidates***.

5.0 **MISCONDUCT:**

5.1 Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling up the Application Form.

5.2 Candidates shall not bring or attempt to bring any political or other influence to further his/her interest in respect of recruitment. Any such violation, at any stage, will result in disqualification of the candidature even if the candidate is otherwise eligible.

5.3 **Candidates may note that if they are found guilty of any one of the following during / after the recruitment process, his/her candidature/appointment is liable to be cancelled / terminated without any notice at any stage. Further, such candidates are liable for criminal prosecution.**

5.3.1 Submitting fabricated / forged Certificates or Documents which have been tampered for getting selected or avail free travel facilities.

5.3.2 Impersonating or procuring impersonation by any person.

5.3.3 Misbehaving with officials at any point of time during the recruitment process.

6.0 **HOW TO APPLY**

6.1 **APPLICATION FORM**

The 'Application Form' given in this notification should be neatly typed or handwritten on a good quality, A - 4 size plain paper, using one side only. Candidates should fill up the required information in his / her own handwriting only.

6.2 **Photo**: One passport size photograph (**not older than one month**) should be pasted on the application form, at the space specified.

6.3 Application in the prescribed format, complete in all respects along with all the enclosures should be sent to the following address, in a cover, duly ***super scribing***
"APPLICATION FOR RECRUITMENT AGAINST EX-SERVICEMEN QUOTA".
The Assistant Personnel Officer / Recruitment,
Railway Recruitment Cell, Southern Railway,
III Floor, No.5, Dr.P.V.Cherian Crescent Road,
Egmore, Chennai- 600 008.

6.4 All the candidates should send their application **well in advance** before the closing date. The RRC, Chennai, will not be responsible for any postal delay/wrong delivery for whatsoever reason, at any stage of the recruitment process.

6.5 Applications sent by Courier will not be acknowledged. However, the agencies can drop the applications in the box kept in the office premises.

6.6 Filled in applications can also be directly dropped in the box kept in the Office premises of RRC, Chennai at the above mentioned address on or before the closing date and time.

7.0 **Invalid applications**

7.1 Candidates must ensure that their application is complete in all respects. Applications which suffer from the following deficiencies will be summarily rejected.

(a) Application not as per prescribed format / missing columns as per Newspaper advertisements. (b) Incomplete or illegible applications.(c) Unsigned applications. (d) Applications of under-aged or over-aged candidates.(e) Applications received after the closing date & time.

8.0 Candidates are advised to check the website www.rrcchennai.org.in & www.southernrailway.gov.in for the latest information.

*Beware of Job-racketeers trying to deceive the candidates by false promises of Securing job in Railways either through influence or by use of unfair and unethical means. Railway Recruitment Cell, Southern Railway has not appointed any agents or training agencies. All recruitments by Railway Recruitment Cell, Southern Railway are purely **MERIT BASED**.*

DEPUTY CHIEF PERSONNEL OFFICER/RECRUITMENT

SOUTHERN RAILWAY
RAILWAY RECRUITMENT CELL
APPLICATION FORM FOR RECRUITMENT AGAINST EX-SERVICEMEN QUOTA

*Affix here a copy of your recent passport size photograph **not older than one month**.*

(Application form must be submitted in a good quality, A-4 size plain white paper, using one side only. Candidates should fill up the required information in his / her own handwriting only)

Ref: Employment Notice No. 03 / 2010 dated _____

1. **Name of the candidate** : _____
(Write Name followed by initials in CAPITAL letters)

2. **Father's / Husband's Name** : _____
(Write Name followed by initials in CAPITAL letters)

3. **Nearest Railway Station** : _____

4. **Address for communication** : _____
_____
_____
_____PIN CODE:_____
(Optional) Telephone No. with STD Code:_____
(Optional) Mobile No. _____

5. **Date of Birth** : Date: __ __ Month: __ __ Year: __ __ __ __

6. **Sex** *(Write **Male** (or) **Female**)* : _____

7. **Nationality** : _____

8. **Marital Status** : _____
*(Write **Single** (or) **Married**)*

9. **Religion** : _____

10. **Community** : _____ *(Only **SC/ST** Ex-Servicemen need to enclose self - attested Photostat copy of Community certificate)*
*(Write **UR** or **OBC** or **SC** or **ST**)*
(The candidate shall keep one attested copy of Community certificate to be produced along with free travel authority to the Ticket Checking Official on demand.)

11. **Particulars of Military service**: *(Enclose self - attested Photostat copy of **Discharge certificate**)*

Indicate the Service *[Write **Army** (or) **Navy** (or) **Air Force**]*	
Rank held in Military service	
Military service Number	

Date of Enrolment	Date of Attestation	Date of Discharge	Total Service		
			Years	Months	Days

Reasons for Discharge	

12. **Write your two Personal marks of identification**:

(1)	
(2)	

13. **Educational Qualifications**:

Qualifications	Month & Year of passing	School / Board / University	Percentage of Marks *(up to two decimals)*
SSLC			
HSC / PUC / Intermediate			
Act Apprenticeship / ITI			
Diploma			
Graduation			
Post Graduation			
Other Qualifications, if any.			
Military Qualification			

DECLARATION

I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or being not eligible in terms of eligibility criteria, my candidature / appointment is liable to be cancelled / terminated without any notice at any stage.

(**Signature of the Candidate**)

Name: _____

Place: _____

Date: _____